



## Funding to support activities of doctoral students who are not members of a doctoral program<sup>1</sup>

The Graduate School of Humanities and Social Sciences (GS-HSS) continuously accepts applications for the (co-)funding of events organized by doctoral students. These funding contributions are aimed at doctoral students who are not members of a doctoral program.

Such events organized by the doctoral students themselves can have different formats, such as: workshop, conference, guest lecture, panel discussion, etc. They should also address the interests of other GS-HSS members. Cooperating and networking with early career researchers from other universities are welcomed.

### Application

The application should be submitted as a PDF document via e-mail to the GS-HSS coordination ([sandrine.mayoraz@unibas.ch](mailto:sandrine.mayoraz@unibas.ch)) at least 8 weeks before the date of the event and should contain the following information:

- Title of the event that is planned
- Time period that is planned for the event
- Description of the event or event concept, incl. the connection of the event to the dissertation project
- Brief introduction of the organizers / lecturers / speakers etc.
- Budget (incl. the amount requested and, if applicable, documentation of funding received from other sources)
- Information regarding other university or non-university funding sources where an application has been submitted or will be submitted in parallel.
- Brief statement from the first supervisor

### Payment modalities

Generally, funds granted by the GS-HSS cannot be paid directly to the organizers before the event takes place, but are reimbursed after. Exceptions can be granted in cases where a cost center to which the funds can be transferred is created for the event in question. In this case, any unused funds must be refunded after the event.

In any case, a detailed overview of the costs and all receipts (in the original) must be submitted after the event, so that the costs can be reimbursed. Only the actual costs will be reimbursed, up to the amount that was granted.

### Organization of the event

The organizers are responsible for the event and its organization.

Events which are (co-)financed by the GS-HSS must be announced via the GS-HSS website in order to reach the widest possible audience. All relevant dates must be communicated to the GS-HSS coordination in time.

**Contact person for questions:** Dr. Sandrine Mayoraz, Office of the Dean of Research and Coordination of the GS-HSS, [sandrine.mayoraz@unibas.ch](mailto:sandrine.mayoraz@unibas.ch)

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<sup>1</sup> Translation – only the German version is binding.