

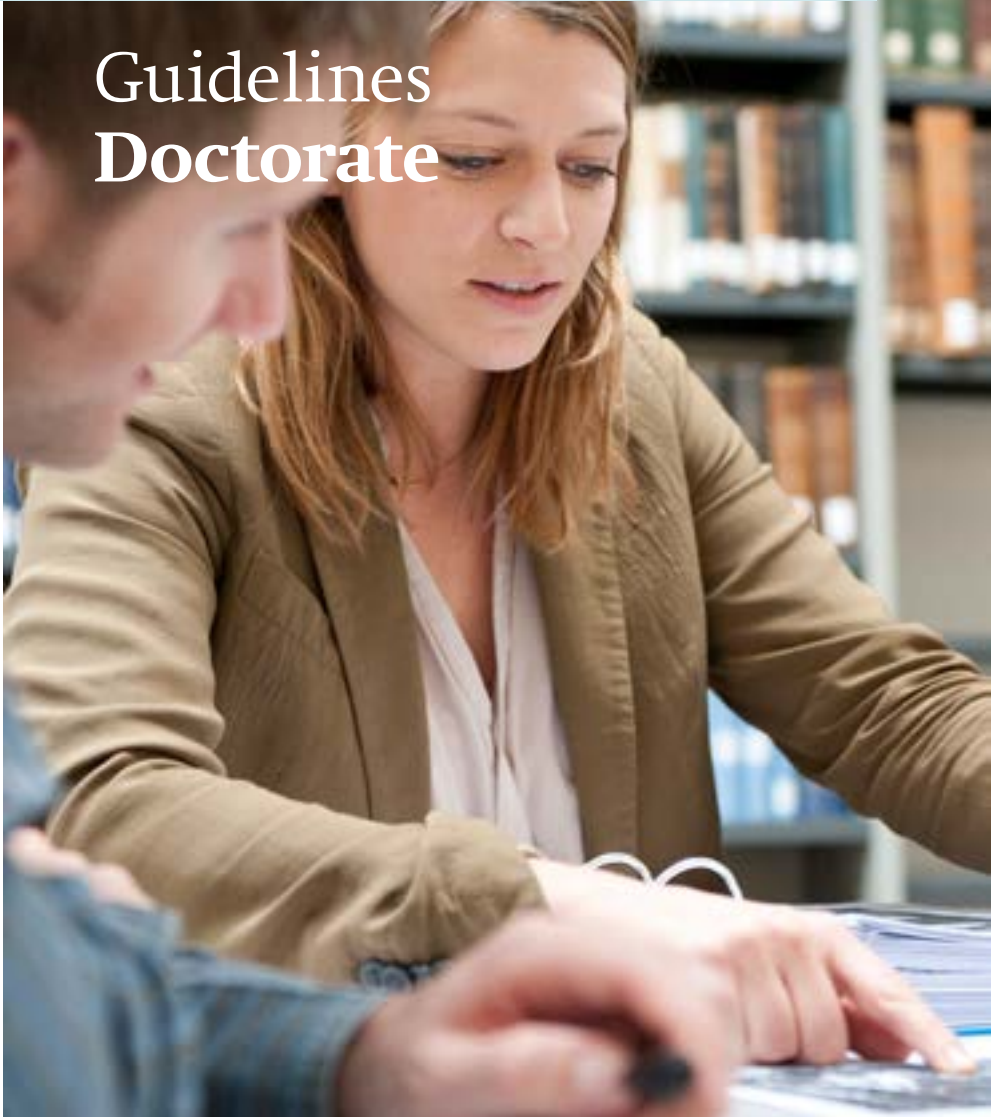


University  
of Basel

Faculty of Humanities  
and Social Sciences



# Guidelines Doctorate



Guidelines for the Doctoral Study Regulations of the Faculty of Humanities and Social Sciences of the University of Basel for the doctoral education at the Faculty of Humanities and Social Sciences of the University of Basel

June 2017 the regulation of March 2, 2017

Text approved by Doctoral Board of the Faculty of Humanities and Social Sciences on December 5, 2017.

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# 1. Purpose and scope

The purpose of these guidelines is to elucidate and define the rules and regulations governing doctoral studies at the University of Basel's Faculty of Humanities and Social Sciences. The Doctoral Study Regulations of March 2, 2017, and these guidelines apply to all doctoral candidates admitted to a doctorate at the Faculty of Humanities and Social Sciences from the 2017 fall semester onwards.

## Academic degree awarded and doctoral subjects

The Faculty of Humanities and Social Sciences awards the degree of "Doctor philosophiae", commonly abbreviated to PhD in English. A PhD can be pursued in any of the doctoral subjects listed in the Doctoral Study Regulations (see subject list attached to the Doctoral Study Regulations, or section 16).

# 2. Responsibilities

## Doctoral Board

The Doctoral Board is the governing body in charge of doctoral studies, and bears general responsibility for the doctoral process. It consists of members of the faculty examination committee and is chaired by the Dean of Research.

The Doctoral Board convenes at least 4 times per semester. The Doctoral Board performs all duties assigned to it in the Doctoral Study Regulations, including in particular:

- 1) Processing applications for admission and requests to the Rectorate concerning admission to doctoral studies;
- 2) Defining additional requirements;
- 3) Approving doctoral committees;
- 4) Verifying and ensuring supervision capacities;
- 5) Approving the academic program at doctoral level;
- 6) Verifying the award of credit points for courses taken;
- 7) Extending publication deadlines;
- 8) Resolving conflicts and hardship cases.

Moreover, the Doctoral Board has the final say on all matters concerning doctoral studies not explicitly regulated in the Doctoral Study Regulations. The Doctoral Board may delegate tasks to the Dean of Research.

## Teaching committees

The [faculty's teaching committees](#) are the expert bodies responsible for the doctoral subjects. Their tasks at doctoral level include in particular:

- 1) Assessing the equivalence of degrees for the attention of the Doctoral Board;
- 2) Recommending requirements for the attention of the Doctoral Board;
- 3) Requesting approval of the academic program at doctoral level from the Doctoral Board;
- 4) Verifying and confirming compliance with curricular requirements.

## Student Administration Services

The Student Administration Services of the Dean's Office is the body responsible for administering student data, organizing examinations and administering degrees. Accordingly, it is the first point of contact for information, queries and applications.

# 3. Admission and matriculation

To be admitted to a doctorate, applicants must hold a master's degree in a field related to the desired subject of doctoral research with an average grade of at least 5.0 rounded to the nearest tenth (the Swiss system awards grades from 1 to 6 with 6 being the highest grade and 4 being a "pass"). To calculate the average grade of master's degrees awarded by the University of Basel, the following formula is applied:  $2 \times \text{grade awarded for the master's thesis} + 1 \times \text{grade awarded for the first master's examination} + 1 \times \text{grade awarded for the second master's examination}$ , divided by 4. The result must be  $\geq 4.95$  in order for this requirement to be met. Other degrees from a higher education institution recognized by the University of Basel may be deemed partially or fully equivalent on the condition that the applicant acquires any missing credits. A continuing education program qualification from a university (e.g. Master of Advanced Studies) does not entitle an applicant to be admitted to a doctorate.

Admission applications must be submitted online [www.unibas.ch/application](http://www.unibas.ch/application) to the University of Basel's Student Administration Office.

Applications can also be submitted after the official application deadline has passed. However, there is no guarantee that the application will be processed in time for the desired semester.

For dossiers submitted after the official application deadline, the soonest that matriculation can take place is after the end of the registration period. This means that registration for courses in the current semester is no longer possible.

Besides the application form, the application dossier must include the following documents:

- Application of the first supervisor. The details of who can serve as first supervisor are listed in the section “Doctoral Committee” below;
- Synopsis of the doctoral project (1–3 pages);
- Declaration of availability (informal declaration indicating the amount of time to be spent on the doctorate, whether paid work will be undertaken concurrently, and the planned time frame for completion of the doctoral project);
- Degree transcript/transcript of records
- CV;
- Copy of passport/identity document

Acceptance into a doctoral program is conditional on successful admission to a doctorate at the University of Basel’s Faculty of Humanities and Social Sciences. Submission of an application for admission to a doctorate ([unibas.ch/application](http://unibas.ch/application)) to the Student Administration Office is the first step in the process; only after successful admission can a request for acceptance into the doctoral program be made. Information on applications for acceptance into a doc-

toral program can be found on the website of the doctoral program in question. There is no legal entitlement to admission to a doctorate at the University of Basel’s Faculty of Humanities and Social Sciences.

The University of Basel website provides information about how to conduct a doctoral project at the University of Basel and at a second university in a foreign country, leading to a double doctoral degree or “cotutelle de thèse”. Please also see the information sheet and the swissuniversities homepage ([unibas.ch/en/Research/Graduate-Center/Doctorial/Mobility/Cotuelles0.html](http://unibas.ch/en/Research/Graduate-Center/Doctorial/Mobility/Cotuelles0.html)).

### Language requirements

The main languages of instruction in the Faculty of Humanities and Social Sciences are German and English (with the exception of the Department of Languages and Literatures). To ensure your studies are successful, you should be proficient in the languages of instruction for your doctoral subject to at least C1 level as defined in the European Framework of Reference (see [coe.int/en/web/common-european-framework-reference-languages/](http://coe.int/en/web/common-european-framework-reference-languages/)).

It is the responsibility of the doctoral candidate to ensure they possess the necessary level of language proficiency for the chosen doctorate. Insufficient language skills cannot be used to justify failed examinations. The Language Center at the University of Basel helps students to attain the required level of proficiency ([sprachenzentrum.unibas.ch](http://sprachenzentrum.unibas.ch)).

## **Mandatory matriculation**

After commencing their doctoral studies, candidates must complete matriculation for a doctorate at the Faculty of Humanities and Social Sciences at the earliest possible date. An information sheet providing detailed information on the necessary documents, etc. will be sent together with the confirmation of admission. Tuition fees are currently CHF 350 per semester.

As per the student regulations, mandatory matriculation applies for the entire duration of the doctoral studies. Without matriculation as a doctoral candidate, credit points cannot be awarded.

## **Doctoral Committee**

Every doctorate is supported by a Doctoral Committee. This committee usually consists of a first and second supervisor but can also include a third person. The first supervisor is primarily responsible for making sure that the doctoral project is conducted correctly and that suitable supervision is provided. The Doctoral Committee defines the curriculum-based courses to be completed and provides the doctoral candidate with feedback on the quality and progress of his or her work during regular supervisory meetings. All members of the Doctoral Committee produce an independent, graded evaluation report on the dissertation submitted.

## **Forming and appointing the committee**

Every doctorate is supported by a Doctoral Committee. This committee usually consists of a first and second supervisor but can also include a third person.

The first supervisor must be named in the application for admission to a doctorate at the Faculty of Humanities and Social Sciences. To this end, the first supervisor must complete an application which is to be submitted to the Student Administration Office along with the application for admission.

Ideally, all other supervisors should be appointed by the time the doctorate begins. However, the Doctoral Committee must be named and appointed by the Doctoral Board at the latest 12 months after the start of the doctorate. The deadline by which the Doctoral Committee must be appointed is provided to the doctoral candidate along with their admission letter.

Any Group I professor in the Faculty of Humanities and Social Sciences at the University of Basel can serve as first supervisor. Members of Group II (assistant professors without tenure track, honorary professors who hold a doctorate, and private lecturers with a postdoctoral qualification from the faculty) can serve as first supervisor provided the second supervisor is a Group I professor. In this case, the second supervisor must be named in the first supervisor's application when the application for admission to a doctorate is submitted. Upon request to the Doctoral

Board – the Doctoral Agreement shall suffice in this case – honorary professors from the Faculty of Humanities and Social Sciences who hold a doctorate and Group I members from a different faculty at the University of Basel may be deemed equivalent to Group I members from the Faculty of Humanities and Social Sciences in matters concerning the Doctoral Committee.

Any of the Group I and II faculty members mentioned above may serve as second supervisor. Upon request – the doctoral agreement shall suffice in this case – the Doctoral Board may also permit a second supervisor to be appointed from outside the faculty or outside the University of Basel. This person must hold a comparable qualification and position as internal second supervisors and hold the right to confer doctorates at their home institution. All contact details for the external second supervisor requested must be specified in the doctoral agreement (connection to their university, postal and email addresses). The Doctoral Board decides whether to approve the external second supervisor.

The doctoral candidate may apply to the Doctoral Board to add a **third supervisor** to the Doctoral Committee. In the case of a three-person committee, either the second or third supervisor does not need to hold the right to confer doctorates; however, this person must have a demonstrable link to a higher education institution or possess a high level of expertise in the doctoral topic. **An informal application letter** must be submit-

ted to the Doctoral Board explaining why the supervisor has been chosen and providing details of their position, institutional connection, and addresses (postal and email address). The application must be supported by the first supervisor. The Doctoral Board decides whether to approve three-person committees.

Emeritus professors cannot supervise new doctorates after they have left the University. Their right to examine and confer doctoral degrees also ceases after three years.

The members of the Doctoral Committee are entered on the cover page of the Doctoral Agreement (see below). A signed copy of the Doctoral Agreement is to be sent to the Office of the Dean of Research. If the full Doctoral Committee has not yet been appointed when the Doctoral Agreement is signed in the first semester, it must be specified by the end of the second semester at the latest. A copy of the updated cover page of the Doctoral Agreement is to be sent to the Office of the Dean of Research.

### **Departure of a supervisor from the University**

When a supervisor leaves the University, their right to examine and confer doctoral degrees ceases in relation to existing doctorates after a period of three years. Departing supervisors should work with the affected doctoral students to find a solution in good time if it is not possible to complete the doctorate within three years.



## 4. Conclusion of a Doctoral Agreement

The Doctoral Agreement must be concluded between the doctoral student and the first supervisor or the Doctoral Committee during the first semester of the doctorate. The form should be completed electronically wherever possible and printed out before being signed.

The original is kept by the doctoral students, and a copy must be deposited with the Student Administration Services of the Dean's Office. The first supervisor should also keep a copy. Every doctoral student receives a notification of the deadline for signing the Doctoral Agreement together with their admission letter.

The Doctoral Agreement supports and guides the optimal configuration and supervision of the doctorate (see [information sheet](#) on Doctoral Agreements).

### Cover page incl. reverse

The cover page of the Doctoral Agreement sets out the general framework of the doctorate in question (members of the Doctoral Committee, type of doctorate, etc.). In the event of changes concerning the details specified on the cover page of the Doctoral Agreement, a copy of the updated agreement must be submitted to the Doctoral Board.

If membership in a doctoral program is stated under "Type of doctorate", a copy of the confirmation of acceptance into the doctoral program must be sent to the Office of the Dean of Research as evidence.

If admission was made conditional to certain requirements, these must be included as additions to the criteria required in accordance with the Doctoral Study Regulations and listed as part of the overall credit points to be obtained.

### Overview of supervisory meetings and Meeting Sheets

An overview in table form is used to keep a signed record of supervisory meetings, which provide an opportunity for reporting and/or giving feedback on the progress of work, setting (intermediate) objectives and deadlines, and discussing the general framework, as well as for career advice and planning. Minutes of supervisory meetings can be kept using the Meeting Sheets, which serve as a memorandum and to document the qualification process. These sheets remain with the doctoral students and supervisors.

### Individual Plan of Study

The academic program to be completed is agreed between the doctoral student and a supervisor from the Doctoral Committee before being defined and documented in the Individual Plan of Study, which forms part of the Doctoral Agreement.

Successfully completed courses and credit points obtained must be certified by a supervisor from the Doctoral Committee in the Individual Plan of Study. A signed confirmation is provided only after successful completion of the course. On the acquisition of credit points, see section 6, “Courses in the academic program, acquisition of credit points”.

A supervisor from the Doctoral Committee must provide signed confirmation of full completion of the academic program in the Individual Plan of Study before registration for the doctoral examination.

### **Updates, adaptations, and termination**

The Doctoral Agreement should be updated at least once a year as part of a supervisory meeting. Updates to the Individual Plan of Study, the overview of supervisory meetings, and the Meeting Sheets are not deposited with the Student Administration Services. The last signed version of the Doctoral Agreement is to be submitted along with all other necessary documents at the time of applying for the doctoral examination (see section 8, “Registering for the doctoral examination”).

The Doctoral Agreement can be adapted during the doctorate to reflect changes in circumstances. If changes are made to the general framework defined on the cover page, a copy of the updated Doctoral Agreement must be submitted to the Doctoral Board.

The Doctoral Agreement includes a termination clause that allows doctoral students and supervisors to end the doctoral relationship. In cases of conflict, both parties to the agreement may ask the Doctoral Board to help resolve the matter. Where possible, the Doctoral Board will seek to find a solution that is satisfactory to all parties.

## 5. Duration and structure of the doctoral studies

The curricula of the doctoral programs and graduate schools are defined in complementary regulations.

In general, a doctorate takes 3–5 years to complete. Although the expected duration of the doctoral studies is defined in the Doctoral Agreement, the candidate's personal circumstances will be taken into account where possible. In cases of hardship, the Doctoral Board will decide whether to grant an extension.

The doctorate comprises a dissertation, a curriculum-based academic program and a doctoral exam. In the curriculum-based section of the doctoral training, doctoral students must generally earn a minimum of 12 credit points in an **individual doctorate** and 18 credit points in **doctoral programs**.

At least two thirds of the credit points must come from the area of subject-specific and methodological skills; a maximum of a third can be earned for transferable skills ([Doctoral Agreement Fact Sheet](#) and the course program on [Transferable Skills](#)).

The precise structure of the academic program to be completed is agreed between the Doctoral Committee and the doctoral student, and defined and documented in the Individual Plan of Study. Insofar as possible, the academic program should be distributed throughout the duration of the doctoral studies, and comprise different types of courses.

## 6. Courses in the academic program, acquisition of credit points

In the curriculum-based section of the doctoral training, doctoral students must generally earn a minimum of 12 credit points in an individual doctorate and 18 credit points in doctoral programs. Credit points at doctoral level may only be awarded to students matriculated as a doctoral candidate at the University of Basel's Faculty of Humanities and Social Sciences (on the transfer of credits for external courses, see below).

It is not possible to transfer credits from a master's program and count them toward a doctorate, nor can credits be used twice for multiple ordinary degrees.

Provided that the student has registered for the classes via MOnA ([compulsory registration](#)), they will be awarded the corresponding credit points as stated in the course directory. Assessment is carried out on the basis of the criteria published there and in accordance with the provisions of the regulations governing the courses in question.

Attendance at classes not offered at doctoral level can only be credited toward doctoral studies with the consent of a supervisor from the Doctoral Committee. The supervisor must provide their signature on the Individual Plan of Study by way of confirmation.

However, credit points can also be earned for work completed outside of the university curriculum and for which it is not possible to register via MOnA. This work is agreed between the doctoral student and a supervisor from the Doctoral Committee and recorded in the Individual Plan of Study. Credit points are recorded using an electronic Learning Contract (for information on this procedure, see the [Learning Contract Fact Sheet](#)). Any attendance confirmations must be enclosed with the Learning Contract.

When awarding credit points for credits not earned according to ECTS, supervisors follow the regulations of the University of Basel's Faculty of Humanities and Social Sciences in relation to master's programs

As a general rule, 1 credit point is awarded for 30 hours of work.

No credit points can be awarded for publications.

## Guidelines for awarding credit points

<b>Subject-specific and methodological skills (min. 2/3)</b>	
Courses at doctoral level from the curriculum of the University of Basel (mandatory registration)	CP as specified in the course directory
Participation in a Summer School / Winter School	1–6 CP according to workload
Participation in a national or international convention / conference without a personal contribution but with a report	no CP
Participation in a national or international convention / conference without a personal contribution but <b>with</b> a report	1 CP
Public scientific lecture / presentation	1–2 CP according to workload
Participation in a national or international convention / conference including a lecture	1–3 CP according to workload
Poster presentation at a national or international convention / conference	1 CP
Teaching activity at a university in the field of the doctoral subject arising from a teaching position or residency	max. 3 CP in total
Organization of conventions, workshops, panels etc.	1–3 CP according to workload

<b>Transferable skills* (max. 1/3)</b>	
Courses in interdisciplinary skills relevant to the doctorate (presentation techniques, academic writing skills, career planning, social skills), continuing education, academic teaching, etc.	As specified by the course provider (for external providers please provide evidence)
Language courses leading to the acquisition of new language skills not yet acquired on completion of high school /secondary education.	Credit points awarded by the language center are acknowledged
Project work or internships in the candidate's future field of work	1–6 CP

\*No entitlement to reimbursement of costs for paid courses (e.g. Language Center, academic teaching).

## Credits for external courses

Credit points earned at other higher education institutions can be credited provided they fulfil the criteria for a doctoral-level course and attendance has been agreed with a supervisor from the Doctoral Committee, who must confirm the successful completion of the course by signing the individual study plan.

The doctoral candidate must also provide proof such as confirmation of participation, a course certificate, or a transcript of records. At least 6 credit points for the courses required in accordance with the Doctoral Study Regulations must be earned from courses at the University of Basel.

### Credits for external courses when switching university

When a doctoral candidate changes university, a maximum of 6 credit points can be transferred provided the external courses formed part of their doctoral studies, were attended within the last five years, and have not already been credited for another degree.

The application for credits must be agreed with a supervisor from the Doctoral Committee and relevant proof must be provided to the Doctoral Board (responsibility to produce proof lies with the applicant). The remaining credit points must be earned while matriculated as a doctoral candidate at the University of Basel (decision of the Doctoral Board, October 23, 2012).

## 7. Dissertation

The dissertation is an independent research project, which must demonstrate the doctoral candidate's ability to conduct independent research work, and satisfy the scientific standards of the discipline.

Dissertations are generally written in German or English (with the exception of linguistics and literary studies). The dissertation can be submitted in the form of an unpublished monograph, a monograph published as a whole or in parts, or a cumulative dissertation.

The form chosen for the dissertation is specified in the Doctoral Agreement. For successful completion of a cumulative dissertation, a publication strategy is deemed necessary.

**The requirements for a cumulative dissertation are defined in a [separate document](#).**

## 8. Registering for the doctoral examination

Once doctoral candidates have written their dissertation, passed all curriculum-based courses, and fulfilled all other requirements, they can apply for admission to the doctoral examination. Each candidate must complete the following steps:

- a) Submit a copy of the dissertation manuscript to each supervisor. The faculty does not bear any of the costs incurred in sending out dissertation manuscripts.
- b) Submit a copy of the dissertation manuscript to the Student Administration Services of the Dean's Office in person (during office hours or as arranged) along with the written application for [admission to the doctoral examination](#) and all details and documents specified in the information provided about registering for the doctoral examination.

Registration for the doctoral examination must take place in person at the Dean's Office, Bernoullistrasse 28, 4056 Basel (see also the opening times of the [Student Administration Services](#)).

Candidates should register for the doctoral examination at the latest four months before the desired oral examination date. Doctoral examinations cannot be held during master's examination sessions.

Doctoral candidates are admitted to the doctoral examination once their dissertation has been accepted by the supervisors. The Dean's Office must be informed of their decision to accept or refuse the dissertation within the four months after the dissertation was submitted.

The dissertation is considered accepted if none of the grades is below 4.0.

The candidate will be provided with confirmation that the dissertation has been accepted and they have been admitted to the exam when they receive their examination invitation and schedule.

In the event that the dissertation is rejected, the candidate will receive an official notification to this effect.

## 9. Assessment of the dissertation

The dissertation is assessed in writing by all members of the Doctoral Committee. To this end, each member of the Doctoral Committee must write an independent graded evaluation report. These evaluations must take into account any applicable publication requirements.

If external examiners are involved, it is the duty of the first supervisor to ensure that the external examiners are familiar with the grading key and Latin grades used, and comply with the deadlines for submission of evaluation reports. The written evaluation reports must be received no later than 15 working days before the examination. The Dean's Office accepts written evaluation reports submitted electronically as PDF files.

The reports must be provided to the candidate in their entirety no later than 10 working days before the doctoral examination to allow adequate time for preparation.

The dissertation is considered to have been accepted if none of the grades is below 4.0. In the event of a discrepancy greater than one full point among the grades awarded, the Doctoral Board will request an additional evaluation report. The final grade for the dissertation is the average of the grades awarded in the evaluation reports.

## 10. Exam organization and doctoral examination

The examination is held at the latest within two months of acceptance of the dissertation. Doctoral candidates must remain matriculated until the exam takes place.

The examination is organized by the Student Administration Services of the Dean's Office. The examination details are sent to the candidate along with the examination schedule.

The doctoral examination is accepted by the supervisor who is chiefly responsible; where possible, the other supervisors on the Doctoral Committee should always take part in exams.

For examinations leading to a "cotutelle de thèse", the participation of all supervisors from both universities is required.

Examiners may participate via Skype upon request, provided that they are participating from a foreign country and that the first supervisor and the candidate attend in person. For an examiner to participate via Skype, all exam participants must provide informal, written consent to the Student Administration Services of the Dean's Office.

The candidate is responsible for the technology required. The Dean's Office is usu-



ally able to provide the necessary devices and internet access.

The examination chairperson may not also act as examiner. It is the duty of the examination chairperson to ensure that the examination takes place in a fair and lawful manner.

Doctoral examinations last for 60 minutes and are not usually open to the public (exceptions must be arranged beforehand with the Student Administration Services of the Dean's Office). The exam includes a dissertation defense based on the evaluation report provided in advance. The defense starts with a presentation lasting around 15 minutes followed by a discussion, which can cover the wider subject area to which the dissertation belongs. The doctoral examination is jointly graded by the examiners with a single grade. A grade of at least 4.0 is required for a pass. A failed doctoral examination may be retaken once, after no less than three and no more than six months.

### **Illness, absence**

If a candidate is unable to attend an examination due to illness, a doctor's note must be submitted without delay. If the note is accepted, the Student Administration Services of the Dean's Office will reschedule the exam and notify the candidate of the new date. If a candidate fails to attend a doctoral examination without a suitable justification, the examination shall be deemed to have been failed.

### **Grading key and Latin grades**

The overall grade awarded for a doctorate is determined on the basis of the average grade of the dissertation (double weighted) and the grade achieved in the doctoral examination. Successful doctorates are awarded the following Latin grades:

- 5,75–6,00 summa cum laude (excellent)
- 5,25–5,74 insigni cum laude (very good)
- 4,75–5,24 magna cum laude (good)
- 4,25–4,74 cum laude (satisfactor)
- 4,00–4,24 rite (pass)

### **Confirmation of a successful doctoral examination**

Upon successful completion of the doctoral examination, a preliminary doctorate is awarded by the examination chairperson. Until the doctorate becomes legally valid (see section 12, "Publication, doctoral certificate, and right to bear title"), the title "Dr. phil. des." (Doctor philosophiae designatus) may be used.

After the examination, pledge, publication guidelines and a confirmation of the successful doctoral examination are provided against acknowledgement of receipt. A confirmation of the doctorate can be provided in English upon request. Once the doctoral exam has been passed, mandatory matriculation no longer applies.

## Inspection of examination papers

After completion of the examination, the candidate is entitled to inspect the examination papers until the end of the appeals period (30 days). Examination papers may be inspected during the [opening hours](#) of the Dean's Office, Bernoullistrasse 28, 4056 Basel.

## 11. Doctoral degree transcript and graduation ceremony

The degree transcript is presented at the graduation ceremony. Candidates who pass their exam between February 1 and July 31 attend the ceremony held the following September; candidates who pass between August 1 and January 31 attend the ceremony held the following March.

Candidates who are unable to attend the ceremony in person may receive their graduation documents by post upon request.

## 12. Publication, doctoral certificate, and right to bear title

The doctoral process is not deemed complete until the candidate has fulfilled their duty of publication and the certificate has been presented. Until then, the doctoral title may only be used in the form “Dr. phil. des.” (Doctor philosophiae designatus).

The candidate is obliged to deliver the dissertation in the format specified in the faculty publication guidelines within three years of the doctoral examination. The university library’s instructions for printing and binding dissertations must also be taken into account. Detailed instructions on how to publish dissertations in electronic format can be found in the E-Dissertation section of the university library’s edoc document server.

Once the candidate has fulfilled their duty of publication, the doctoral certificate will be issued, ideally within two months. The doctoral certificate entitles the bearer to use the academic title “Dr. phil.”, or “PhD” in English. The doctorate will be announced in the Kantonsblatt Basel-Stadt.

## 13. Transfer to the new Doctoral Study Regulations

All doctoral candidates who began their doctoral studies before August 1, 2017, under the Doctoral Study Regulations of November 25, 2010, will be transferred to the new Regulations. Candidates pursuing a doctorate under the old Doctoral Study Regulations of May 19, 1988, can complete their doctorate until the end of the 2019 fall semester. A transfer to the new Doctoral Study Regulations (of March 2, 2017) is not possible.

If the admission to doctoral studies was made conditional on additional requirements, these requirements will continue to apply after transfer to the new regulations. The requirements are to be listed in the Doctoral Agreement.

## 14. Information and advice, student advisory services

Doctoral candidates can obtain academic advice from their supervisors and the student advisory services of the various departments and faculties.

General information on matriculation and admissions can be obtained from the University of Basel's [Student Administration Office](#).

Information on pursuing a doctorate at the Faculty of Humanities and Social Sciences is available from the Office of the Dean of Research.

Further information can be found on the homepage for [doctoral students](#) and the University of Basel's doctoral studies [website](#).

## 15. Addresses

### Websites

Homepage for doctoral students of the Faculty of Humanities and Social Science of University of Basel  
[philhist.unibas.ch/en/doktorat](http://philhist.unibas.ch/en/doktorat)

Homepage of Student Administration Office of the University of Basel  
[unibas.ch/en/Studies](http://unibas.ch/en/Studies)

Homepage for doctoral students of the University of Basel  
[unibas.ch/en/Research/Graduate-Center](http://unibas.ch/en/Research/Graduate-Center)

Homepage of Cotutelle de Thèse (Double Doctoral Degree)  
[unibas.ch/en/Research/Graduate-Center/Doctoral-Candidates/Mobilit\\_yCotu\\_elles](http://unibas.ch/en/Research/Graduate-Center/Doctoral-Candidates/Mobilit_yCotu_elles)

Cours directory of the University of Basel  
[vorlesungsverzeichnis.unibas.ch](http://vorlesungsverzeichnis.unibas.ch)

Homepage of Language Center  
[sprachenzentrum.unibas.ch](http://sprachenzentrum.unibas.ch)

Universitätsrechenzentrum (URZ)  
[urz.unibas.ch](http://urz.unibas.ch)

Homepage of Eucor - The European Campus  
[unibas.ch/en/Studies/Mobility/Mobility-in-the-Region/Eucor](http://unibas.ch/en/Studies/Mobility/Mobility-in-the-Region/Eucor)

## Regulation and Determination

Doctoral Study Regulation (March 02, 2017)

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Study regulation of University of Basel  
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Publication Regulation of the Faculty of Humanities and Social Sciences  
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Printing and binding specification for doctoral dissertation of the university library

[ub.unibas.ch/en/ub-hauptbibliothek/dienstleistung/publizieren/dissertationen/deposit-copies/](https://ub.unibas.ch/en/ub-hauptbibliothek/dienstleistung/publizieren/dissertationen/deposit-copies/)

## Application and Factsheet

Application of first supervision to Doctoral Board (Promotionsausschuss)

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Doctoral Agreement

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Doctoral Agreement factsheet  
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Learning Contract fact sheet  
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Applying for Doctoral Examination  
[philhist.unibas.ch/fileadmin/user\\_upload/philhist/Dokumente/Doktorat/MBL\\_AnmeldungDoktorsexamen\\_E.pdf](https://philhist.unibas.ch/fileadmin/user_upload/philhist/Dokumente/Doktorat/MBL_AnmeldungDoktorsexamen_E.pdf)

## 16. Doctoral subject

- Afrika-Studien – African Studies
- Ägyptologie – Egyptology
- Allgemeine Literaturwissenschaft – Literary Studies
- Allgemeine Sprachwissenschaft – General Linguistics
- Alte Geschichte – Ancient History
- Anglophone Literatur- und Kulturwissenschaft – Anglophone Literary and Cultural Studies
- Deutsche Literaturwissenschaft – German Literature
- Deutsche Sprachwissenschaft – German Linguistics
- Ethnologie – Anthropology
- European Global Studies
- Französische Literaturwissenschaft – French Literature
- Französische Sprachwissenschaft – French Linguistics
- Geographie – Geography
- Geschichte – History
- Geschlechterforschung – Gender Studies
- Gräzistik – Greek Philology
- Iberoromanische Literaturwissenschaft – Ibero-Romance Literature
- Iberoromanische Sprachwissenschaft – Ibero-Romance Linguistics
- Near & Middle Eastern Studies
- Italienische Literaturwissenschaft – Italian Literature
- Italienische Sprachwissenschaft – Italian Linguistics
- Jüdische Studien – Jewish Studies
- Klassische Archäologie – Classical Archaeology
- Kulturanthropologie – Cultural Anthropology
- Kunstgeschichte – Art History
- Latinistik – Latin Philology
- Medienwissenschaft – Media Studies
- Musikwissenschaft – Musicology
- Nachhaltigkeitsforschung – Sustainability Research
- Semitische Philologie – Semitic Philology
- Skandinavistik – Scandinavian Studies
- Osteuropäische Geschichte – East European History
- Philosophie – Philosophy
- Politikwissenschaft – Political Science
- Religionswissenschaft – Science of Religion
- Russistik – Russian Studies
- Slavistik – Slavic Studies
- Soziologie – Sociology
- Sprachwissenschaft des Englischen – English Linguistics
- Ur- und Frühgeschichtliche und Provinzialrömische Archäologie – European Archaeology
- Vorderasiatische Altertumswissenschaft – Ancient Near Eastern Studies
- Digital Humanities
- Urban Studies





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